

talk tantra to me

Part-time Personal & Household Assistant

The Role

Leola is looking for a supportive, reliable, and creative Personal & Household Assistant. Because of her lifestyle and business vision, this individual must be open-minded towards spirituality, sexuality, and body positivity. Be ready to take the reins and run with them. There is a lot of room for growth and flexibility in this position.

This role supports the day-to-day operations of Leola's personal life and *Talk Tantra to Me* business. To start, I'm looking for someone to come by my home in West Lake once a week for 3-5 hours to help with...

- Light household chores/organization
- Running errands
- Set up/packing for events, retreats, parties, and travel
- Research and planning for travel, events, etc

Specs & Bonuses

- 3-5 hours per week to start
- \$22/hr
- Option to take part in some of my events and courses for free!
- Healthy snacks & beverages

About You

- You are a competent, confident, and independent worker, willing to take the lead on projects.
- You are a passionate problem solver, who enjoys sharing opportunities for efficiency & growth.
- You are genuine and authentic in communicating your needs, preferences, and boundaries for your workload and work-life balance.
- You like the idea of tailoring this position to your unique experience and skill set.
- You have a playful sense of creation, while still maintaining deadlines.
- You are trustworthy and reliable.
- This job is NOT for you if you are looking to learn from Leola about how to start your own company. This job is also NOT for you if you want to move into other roles within the company.

To Apply

Send an email to talktantratome@gmail.com with the subject line:

Personal Assistant Application

- Attach a PDF copy of your experience/work history with 1-2 paragraphs outlining why you are the right person
- Applications close January 30, 2022